



# E2 User Portal

Getting started with your  
online account

# How do I sign in?

Follow the instructions at

[afm47.org/e2](https://afm47.org/e2)

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## Log in to AFM Local 47

Don't have an account? [Signup](#) / [Signup with Token](#)

[Forgot Username](#)

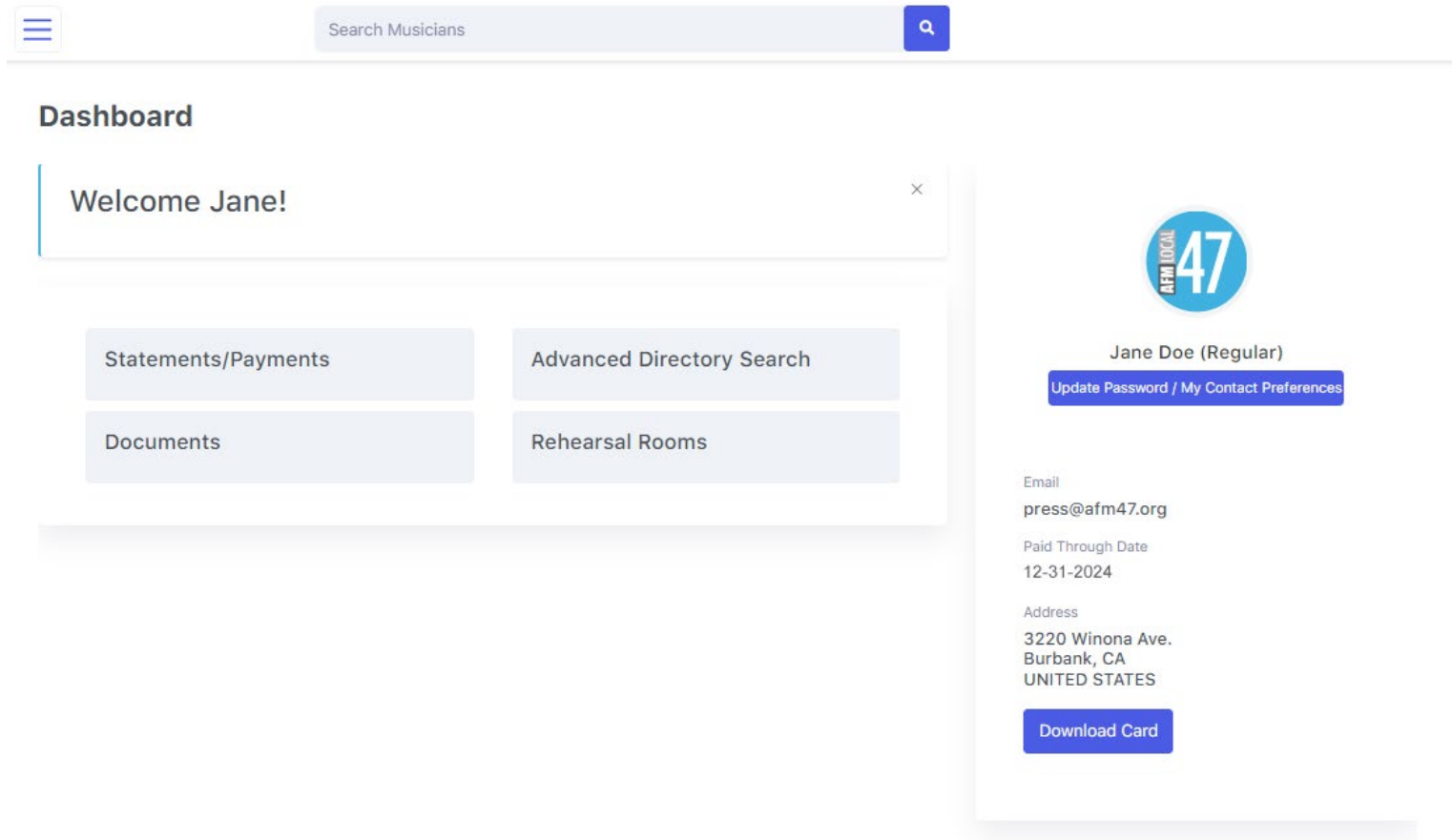


[Forgot Password](#)

Log In

# I've signed in! Now what?

Once logged in, you will be taken to your User Dashboard:



The screenshot displays the AFM LOCAL 47 User Dashboard. At the top, there is a navigation bar with a hamburger menu icon on the left, a search bar labeled "Search Musicians" in the center, and a magnifying glass icon on the right. Below the navigation bar, the word "Dashboard" is displayed. A welcome message "Welcome Jane!" is shown in a box with a close button. To the left of the dashboard, there are four buttons: "Statements/Payments", "Advanced Directory Search", "Documents", and "Rehearsal Rooms". On the right side, there is a circular profile picture with "AFM LOCAL 47" text. Below the profile picture, the user's name "Jane Doe (Regular)" is displayed, followed by a button "Update Password / My Contact Preferences". Further down, the user's contact information is listed: Email "press@afm47.org", Paid Through Date "12-31-2024", and Address "3220 Winona Ave., Burbank, CA, UNITED STATES". At the bottom right, there is a button "Download Card".

Search Musicians

## Dashboard

Welcome Jane!

Statements/Payments

Advanced Directory Search

Documents

Rehearsal Rooms

**AFM LOCAL 47**

Jane Doe (Regular)

Update Password / My Contact Preferences

Email  
press@afm47.org

Paid Through Date  
12-31-2024

Address  
3220 Winona Ave.  
Burbank, CA  
UNITED STATES

Download Card

# User Dashboard

From the User Dashboard, all users are able to access a number of features, including:

- View work dues statements
- See work details under 'My Jobs'
- Make online payments
- Update your Directory contact information
- Select and change your username
- Set your communication preferences

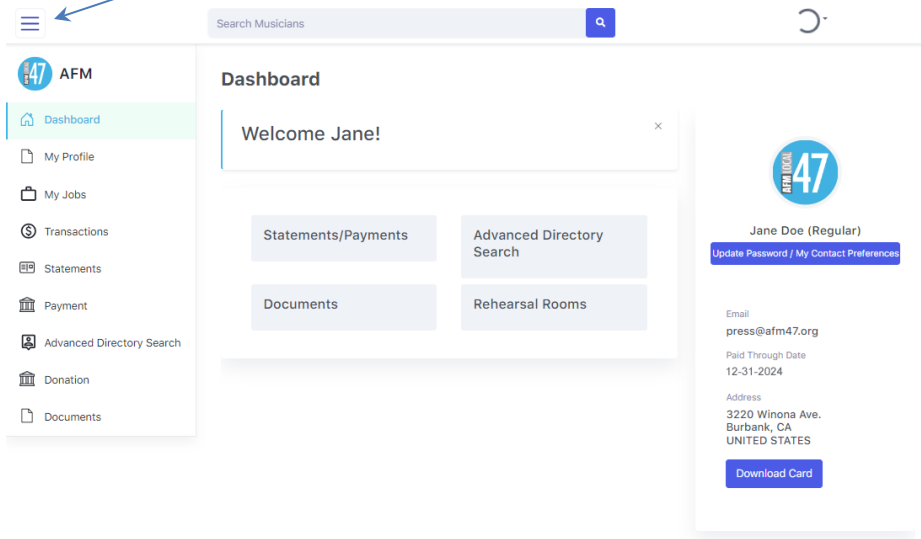
**Members of AFM Local 47** are able to access additional features from the User Dashboard, including:

- Book Rehearsal Rooms
- Advanced Member Directory Search
- View extra Members-Only content on the 'Documents' page:
  - Collective Bargaining Agreements (CBAs)
  - Local wage scales
  - Bylaws
  - meeting minutes
  - special Overture news announcements

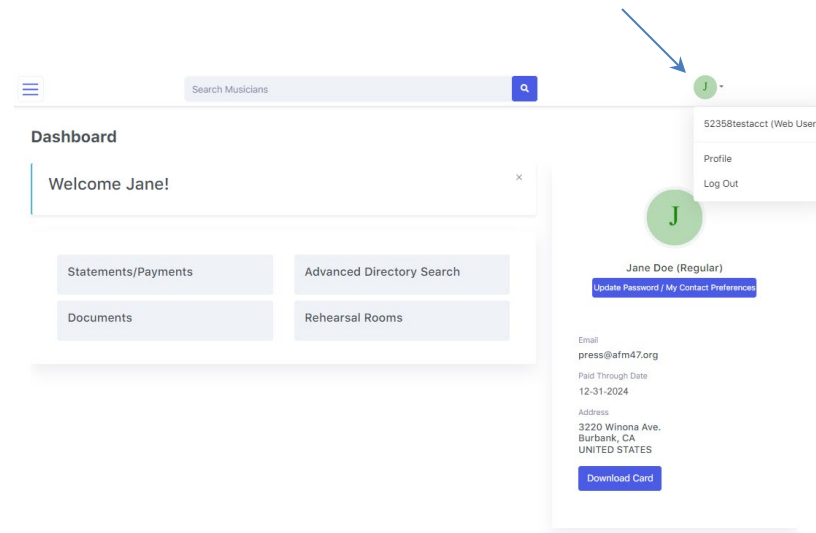
# Accessing Your Profile

You may access your **User Profile** from 2 menus:

‘Hamburger’ menu  
(click 3 horizontal lines at top left)






‘Icon’ menu  
(click round avatar at top right)



# My Profile

Here you may update your personal data (legal/stage name, username, mailing address, email, phone numbers), opt-in to paperless statements, select your published Directory info, designate emergency contact, update your instruments, and view your beneficiary on file.



### USER PROFILE

Account No	10091	Legal Name	Jane Doe
Professional / Stage Name		Status	Regular
Primary Instrument	Trumpet	Paid Through Date	12-31-2024

Personal Data

Additional Addressess

Emergency Contact


Instrument Data

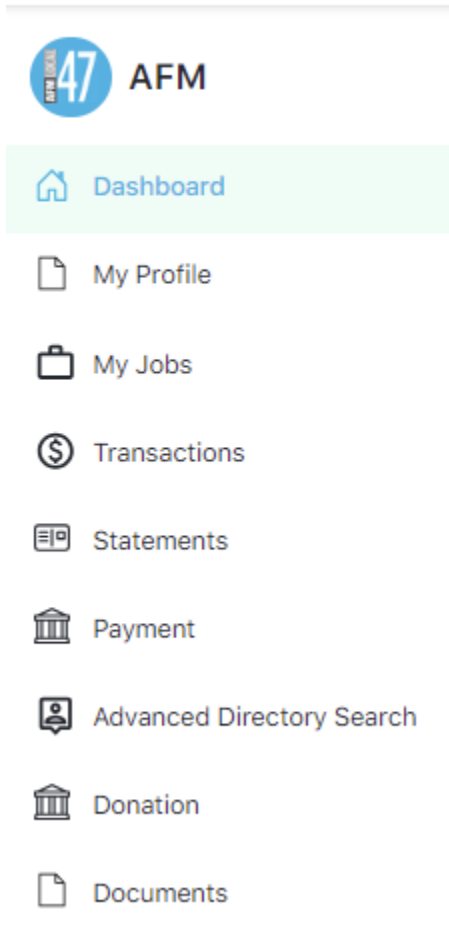
Beneficiary

Signature

SSN*	.....	Confirm SSN*	.....
EIN		User Name*	52358testacct
Legal First Name*	<div>▼ Jane</div>	Middle Name	
Legal Last Name*	<div>Doe ▼</div>	Professional / Stage Name	
Primary Email*	press@afm47.org	Secondary Email	
<input type="checkbox"/> I want to receive Work Dues and Membership Dues statements by email			
Company Name	Elsie Ableser		
<input type="checkbox"/> Check here if foreign address			
Street Address		Address Line 1	3220 Winona Ave.
Address Line 2		City*	Burbank
State*	CA	Zip Code*	91405
Country	UNITED STATES		

# Menu Items

 ← From the 'Hamburger' Menu (the 3 horizontal lines at top left) you will see several options:



- **MY PROFILE** – Update your personal data
- **MY JOBS** - View details on each job entered in our system such as employer, H&W/pension contributions, etc.
- **TRANSACTIONS** – View recent payments and your interim statement
- **STATEMENTS** – View your Work Dues statements and Membership invoices
- **PAYMENT** – Pay Work Dues and/or Membership Dues
- **ADVANCED DIRECTORY SEARCH** – Available only to AFM Local 47 members, this search includes mailing addresses
- **DONATION** – Donate to our Relief Fund, Political Action Fund, or the AFM TEMPO Fund
- **DOCUMENTS** – Access digital resources (+ bonus content for members)

# Documents

This section includes useful documents for all users.

AFM Local 47 members will be able to access **additional members-only documents** including CBAs and local wage scales, bylaws, meeting minutes, special Overture news announcements, & more.

The screenshot shows the top navigation bar of the AFM Local 47 website. It includes a hamburger menu icon on the left, a search bar with the placeholder text "Search Musicians" and a magnifying glass icon on the right, and a user profile icon with the letter "J" on the far right. Below the navigation bar, the "Documents" section is displayed. It features a blue header bar with the text "Documents / Notices / Links". Underneath, there is a list of document categories, each preceded by a right-pointing arrow and a folder icon. The categories are: "Affiliate links", "AFM Player Conference links", "Forms/Docs" (which is expanded to show a list of links including "AFM Emergency Assistance", "Air Travel Kit for Musicians", "Cartage slip", "Harassment & Discrimination Report Form", "Public local, national and international union forms & scales", "Report Dark Dates", "Visa travel information", and "Weingarten Rights travel card"), "Public Notices", "Electronic Media Documents and Scales", "Live Performance Documents and Scales", "Members-Only Documents", and "Overture - News Headlines & Feature Articles".


Documents

- Documents / Notices / Links
  - Affiliate links
  - AFM Player Conference links
  - Forms/Docs
    - [AFM Emergency Assistance](#)
    - [Air Travel Kit for Musicians](#)
    - [Cartage slip](#)
    - [Harassment & Discrimination Report Form](#)
    - [Public local, national and international union forms & scales](#)
    - [Report Dark Dates](#)
    - [Visa travel information](#)
    - [Weingarten Rights travel card](#)
  - Public Notices
- Electronic Media Documents and Scales
- Live Performance Documents and Scales
- Members-Only Documents
- Overture - News Headlines & Feature Articles



# Update Password/ Communications Preferences

Here you may update your password, as well as set your preferences on how Local 47 communicates with you.



Jane Doe


### My Contact Preferences

Paperless Work Dues statements ☐

Paperless Membership Dues Invoices ☐

Local 47 News email notifications ☒

Update



### Security

Current Password

New Password

Confirm Password

Change Password

# Questions?

## Who do I contact with questions about the amount I owe?

- If you have any questions regarding **Membership Dues**, please contact [membership@afm47.org](mailto:membership@afm47.org).
  - If you have questions regarding **Work Dues**, please contact the department that manages the contract under which the job was performed:
    - Live stage/concert performance: [live@afm47.org](mailto:live@afm47.org)
    - TV/Videotape (live television performance): [livetv@afm47.org](mailto:livetv@afm47.org)
    - Sound Recording session: [soundrecording@afm47.org](mailto:soundrecording@afm47.org)
    - Motion Picture or TV session: [motionpicture@afm47.org](mailto:motionpicture@afm47.org)
    - Jingle/Commercial session: [jingles@afm47.org](mailto:jingles@afm47.org)
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## What if I have other questions, or need to report a technical issue?

Please review our [E2 FAQ](#) or send an email noting all pertinent information (nature of issue, device and OS used, any error message received, etc.) to [E2Help@afm47.org](mailto:E2Help@afm47.org).